

Southampton City Council
2009/10 Budget Share Guidance Notes

Special Schools

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Introduction

Each school's budget share is calculated according to the formula which is described in these Guidance Notes for Special schools and the tables of funding values at Appendix 1.

The majority of budget share funding is allocated on either a per place basis, or on the number of pupils in each national curriculum year group. The unit values vary according to the type of school.

The remaining budget share funding is allocated on the basis of other factors, including floor areas, flat rates which may vary according to the type of school, or a top up to ensure that the budget share reaches a minimum level of resource.

These Guidance Notes have the same sections as the Budget Share printouts.

A full list of funding values is given in Appendix 1.

PLEASE NOTE: all funding allocations are provisional until final confirmation of the Authority's Dedicated Schools Grant is received from the DCSF in June.

Inflation and Growth in Schools' Budgets

The overall budget for delegation to schools for the financial year 2009/10 allows for the effect of pay and non-pay inflation and changes in pupil numbers.

The following inflation rates have been applied to the appropriate elements of the budget share. All other elements received 0% inflation.

Element	Inflation rate
Teaching	2.46%
Non teaching	2.80%
Repairs and Maintenance	6.00%
Water	15.0%
Energy	36.70%

The inflation rates for Service Level Agreements, shown below, reflect the overall increase in the total amount charged by each service for all schools. This year overall charges to schools have been affected by the formation of the new Academies. In some cases the overall SLA charge has dropped to reflect the fall in service provision. In other cases, this has not been possible where a fixed team is in place to support schools and downsizing has not been possible. The second column of percentages shows the increase excluding Academies.

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Service	Percentage Increase (yr on yr)	Percentage Increase (ex Academies)
Health and Safety	0%	0%
Grounds Maintenance Management	5.0%	7.7%
School Standards & Improvement	2.6%	3.0%
Music Services	1.3%	6.0%
Governor Services	5.0%	5.5%
Information Services Unit	2.6%	4.2%
Cleaning & Caretaking Support	3.0%	5.5%
Financial Services	4.6%	6.9%
Banking	33.8%	39.1%
Debtors & Creditors	-0.2%	3.4%
Agresso Financial System	1.5%	5.1%
Library Service	-1.1%	1.7%
Human Resources & Payroll	4.3%	7.9%
ICT Services	4.6%	9.1%
Licences	3.0%	7.8%
Schools Meals	0.8%	3.0%
Supply Cover	2.8%	5.9%
Legal	3.2%	5.7%
Insurance	-1.2%	5.3%
Reactive Repairs & Maintenance	-5.3%	-3.7%
TOTAL	-0.2%	2.7%

The increase in the Grounds Maintenance Management charge reflects an under recovery in recent years and the increase in fuel costs. Similarly the Music Service has not been recovering all its costs. Whilst the increase in Banking may seem high, this reflects additional work on unmatched bankings and the total recharge across all schools is only £10,300.

ICT Services reflects a 7% increase in SIMS licences and a review of time spent by staff working with schools. The SLA charge for Licenses has increased by 7.8% as some licensing authorities had not increased their costs for some time. The increase in the charge for Insurance reflects a review of insurance requirements for computer equipment in schools and a general increase in insurance costs overall.

Reactive Repairs and Maintenance SLA shows a reduction as there are 4 fewer schools to maintain and there has been a decrease in the theft of lead.

Fair Funding Formula 2009/10

The Fair Funding Formula is shown for information purposes only.

Budget Share Section A: Place Numbers

Place numbers

The majority of each special school's budget share is based on the agreed number of places for the school roll.

Budget Share Section B: Per Place Funding

Appendix 1 section B shows the individual per place allocations for each funding area.

Teacher staffing

Special schools receive an amount per place for teacher staffing which is weighted according to the type of needs provided for.

Budget Share Section C: Per Pupil Funding

Appendix 1 section C shows the individual per pupil allocations for each funding area.

Year 9 Statement Review

This allocation is made for each pupil in year 9

Link Courses

This allocation is per pupil in years 10 to 14.

Examination Fees

An amount is paid per pupil in year 11 for the cost of external examination fees.

Budget Share Section D: Site Specific Allocations

a. Floor area

An allocation is given for the net floor area of the school excluding kitchen areas and areas exclusively for youth use.

Energy and Water

The amount per square metre varies according to the type of need.

b. Swimming pool area

Schools with a swimming pool receive an allocation towards swimming pool maintenance, based on the area of the pool.

c. Additional allocation for split site

A split site special school is defined as when 20% or more of the pupils are located, for the majority of the school week, at a site separated from the main school by a public highway.

Administrative and Clerical Staff

Split site schools receive an amount per place located on the second site.

Midday Supervision

Split site schools receive double the midday supervision flat rate.

Budget Share Section E: School Specific Allocations

a. Basic allocation per school

All schools receive a number of flat rate allocations as detailed in Appendix 1 section E.

Headteacher/Deputy Head/Responsibility Increments

Each school receives a flat rate to allow for the cost of the Headteacher and deputy and increments relating to responsibility for special educational needs. Part of the cost of the head and deputy is also met from the per place amounts.

b. Rent agreements

This allocation represents the actual cost of rent agreements as approved by the Buildings Policy Officer.

c. Building Insurance

Schools receive an amount per £1,000 sum insured.

d. School meals

Schools receive an amount for the estimated annual total of free school meals provided by the school.

e. Upper pay scale teachers

Allocations are made for teachers on the upper pay scale as downloaded from Agresso on 3rd March 2009. The allocations for each upper pay point are shown in Appendix 1.

f. Uniform Grant

The allocation for uniform grant is based on PLASC free school meal eligibility for each school as at January 2008.

Service Level Agreements

Page 4 of the Budget share details funding for Service Level Agreements included within the budget share total.

Schools no longer buy into a maternity service level agreement as funding is held back centrally from the Individual Schools Budget to help meet the cost of maternity cover.

DCSF Minimum Funding Guarantee (MFG)

The MFG is the sum of the following:

- The cash value of each type of funding place in 2008/09 multiplied by 2.1% multiplied by the number of places of that type.
- Non-place funding allocated in 2008/09 multiplied by 2.1%

Fair Funding Formula 2010/11

Following the Government's Comprehensive Spending Review 2008/11, schools are also being issued with indicative budget shares for 2010/11.

These indicative figures should be used for forecasting purposes only until the DCSF confirms the Authority's Dedicated Schools Grant for each year.